

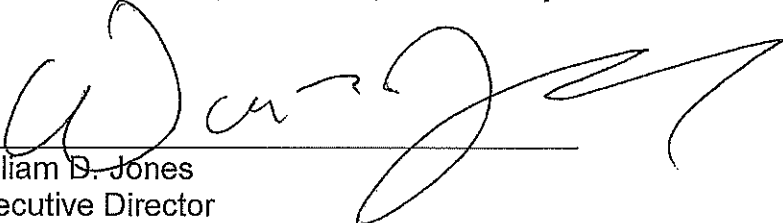
December 29, 2020

MEMO TO: Chairman Wynona Ancrum
Vice Chairman Victor Trujillo
Commissioner Wilson Cano
Commissioner Jose Capita
Commissioner Denise George-Carroll
Commissioner Nelson Gonzalez
Commissioner Elizabeth J. Pollard
Carmine J. Liotta, Esq. Attorney
Hon. Yolanda Roberts City Clerk
The Star Ledger
File

FROM: William D. Jones, Executive Director

RE: REORGANIZATION MEETING
HOUSING AUTHORITY OF THE CITY OF ELIZABETH NEW JERSEY

Pursuant to Article III, Section I of the by-laws of the Housing Authority of the City of Elizabeth, the annual Meeting of this Authority will be held on **Thursday, January 7th, 2021 at the Administration Office, 688 Maple Ave., Elizabeth, NJ at 4:30p.m.**



William D. Jones
Executive Director

COMMISSIONERS NOTE: If you cannot attend the meeting, please contact this office prior to 4:00pm.

AGENDA

REORGANIZATION MEETING

JANUARY 7th, 2021

1. Meeting is called to order by the Secretary-Treasurer.
2. Salute to the Flag.
3. Secretary-Treasurer reads the Sunshine Law.
4. Secretary-Treasurer calls the Roll.
5. The Secretary-Treasurer states the first Order of Business.
6. Nominations for Temporary Chairman.
7. Secretary-Treasurer announces the result of the vote for Temporary Chairman.
8. The Temporary Chairman calls for nominations for Permanent Chairman.
9. The Secretary-Treasurer announces the result of the vote for the Permanent Chairman.
10. The Chairman calls for the nomination of a Vice-Chairman.
11. The Secretary-Treasurer announces the result of the vote for Vice-Chairman.

RESOLUTIONS:

12. Establishing the board of Commissioners meeting dates for Housing Authority of the City of Elizabeth monthly meetings, February 2021 thru December 2021 and the Annual Meeting Date January 6th, 2022.
13. Awarding a Contract for Independent Audit Services
14. Adjournment.

**MINUTES OF THE ANNUAL MEETING OF THE
HOUSING AUTHORITY OF THE CITY OF ELIZABETH**

January 7, 2021 – 4:30pm

The annual meeting of the Housing Authority of the City of Elizabeth was held on the 7th, day of January 2021 at the Administration Offices of the Housing Authority of the City of Elizabeth, 688 Maple Avenue, Elizabeth, New Jersey 07202.

The meeting was called to order by the Executive Director at 4:30p.m. with the Pledge of Allegiance to the Flag.

The annual meeting took place via a telephone conference call.

On roll call the following Commissioners answered present: Commissioners Ancrum, Cano, Capita, Gonzalez and Pollard. Absent: Commissioners George-Carroll and Trujillo.

Others present: William D. Jones, Executive Director, Catherine Hart, Deputy Director and Carmine Liotta, Esq.

The Executive Director announced that pursuant to the requirements of N.J.S.A. 10: 4-10 the Open Public Meeting Act, adequate notice of this meeting of the Housing Authority of the City of Elizabeth has been given by mailing the January 2020 Annual Meeting schedule to the newspapers circulating within the County of Union and designated to give such notice, and by posting the 2020 Annual Meeting Schedule on the Housing Authority office bulletin board and further by filing the Annual Meeting Schedule with the office of the City Clerk.

The Executive Director requested that the above statement be entered in full in the minutes of this meeting by the Secretary of the Housing Authority.

PAGE TWO ANNUAL MEETING MINUTES JANUARY 7, 2021

The Secretary-Treasurer, William D. Jones called for the nomination of a temporary Chairman.

Commissioner Capitaio nominated Commissioner Gonzalez for temporary Chairman. Seconded by Commissioner Ancrum. There being no further nominations the Secretary-Treasurer declared the nominations closed.

Adopted by the following vote: "AYES": Ancrum, Cano, Capitaio, Gonzalez and Pollard. "NAYS": None. "Abstained": None. "Absent": Commissioners George-Carroll and Trujillo.

RESULTS: Five (5) votes cast for Commissioner Gonzalez.

RESULTS: Commissioner Gonzalez becomes the temporary Chairman.

The temporary Chairman Gonzalez called for the nomination of a permanent Chairman.

Commissioner Ancrum nominated Commissioner Pollard. Seconded by Commissioner Cano.

At this time there were no other nominations for permanent Chairman. The Secretary-Treasurer declared the nominations closed.

Adopted by the following vote: "AYES": Ancrum, Cano, Capitaio, Gonzalez and Pollard. "NAYS": None. "Abstained": None. "Absent": Commissioners George-Carroll and Trujillo.

RESULTS: Five (5) votes for Commissioner Pollard.

RESULTS: Commissioner Pollard assumes the position of Chairman.

PAGE THREE ANNUAL MEETING MINUTES JANUARY 7, 2021

Chairman Pollard calls for nomination of a Vice-Chairman.

Commissioner Pollard nominates Commissioner Ancrum. Seconded by Commissioner Capitaio.

Adopted by the following vote: "AYES": Ancrum, Cano, Capitaio, Gonzalez and Pollard. "NAYS": None. "Abstained": None. Absent": Commissioners George-Carroll and Trujillo.

RESULTS: Five (5) votes for Commissioner Ancrum.

RESULT: Commissioner Ancrum assumes the position of Vice-Chairman.

PAGE FOUR ANNUAL MEETING MINUTES JANUARY 7, 2021

The following Resolutions were approved for adoption

Commissioner Capitao introduced the following resolution and moved for its adoption:

RESOLUTION NO. 6231
By: Commissioner Jose Capitao

**RESOLUTION ESTABLISHING THE BOARD OF COMMISSIONERS MEETING DATES
FOR THE HOUSING AUTHORITY OF THE CITY OF ELIZABETH
FEBRUARY 2021 THROUGH DECEMBER 2021 AND THE
ANNUAL MEETING DATE OF JANUARY 6th, 2022**

WHEREAS; in accordance with the "Open Public Meeting Act" that became law in January 1976, the Authority has compiled a list of regular monthly meeting dates, now therefore;

BE IT AND IS HEREBY RESOLVED; that the following meeting dates will be designated as the regular monthly meeting dates of this Authority to be held on the second Monday of the month at 6:00p.m., at the Administration Office – 688 Maple Avenue, Elizabeth, NJ (unless otherwise specified), for the year 2021 and the annual meeting date of January 6th, 2022 at 4:30p.m.;

February 8, 2021	June 14, 2021	October 4, 2021
March 8, 2021	July 12, 2021	November 8, 2021
April 12, 2021	*August 9, 2021	December 13, 2021
May 10, 2021	September 13, 2021	
Annual Meeting Thursday, January 6, 2022		

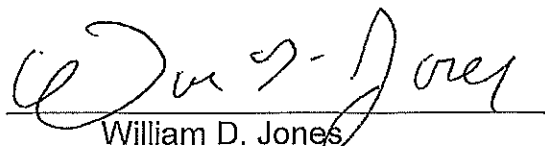
*August 9, 2021 (If Needed)

Seconded by Commissioner Ancrum:

Adopted by the following vote:

	AYES	NAYS	ABSTAIN	ABSENT
Wynona J. Ancrum	(X)	()	()	()
Wilson Cano	(X)	()	()	()
Jose Capitao	(X)	()	()	()
Denise George-Carroll	()	()	()	(X)
Nelson Gonzalez	(X)	()	()	()
Elizabeth J. Pollard	(X)	()	()	()
Victor Trujillo	()	()	()	(X)

This is to certify that the above resolution was adopted at the annual meeting held on Thursday, January 7, 2021 and contained in the minutes of the Housing Authority of the City of Elizabeth.


William D. Jones
Secretary-Treasurer

Commissioner Ancrum introduced the following resolution and moved for its adoption:

RESOLUTION NO. 6232
By: Commissioner Wynona Ancrum

**RESOLUTION AWARDING A CONTRACT FOR
INDEPENDENT AUDIT SERVICES FOR ALL
HOUSING AUTHORITY OF THE CITY OF ELIZABETH PROGRAMS**

BE IT and IT IS HEREBY RESOLVED; that a professional services contract shall be awarded to provide independent audit services for all Housing Authority of the City of Elizabeth programs to:

**Hymanson, Parnes & Giampalo
467 Middletown-Lincroft Road
Lincroft, NJ 07738**

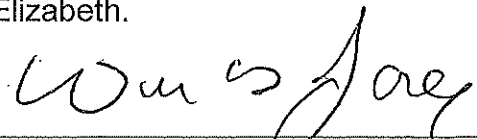
In an amount not to exceed nineteen thousand nine hundred and five dollars (\$19,905.00) and to be completed in a timely manner, one (1) year, from Date of Notice to Proceed. This is in accordance with bids received Wednesday, December 15th, 2020 at the Housing Authority of the City of Elizabeth Administration Offices.

Seconded by Commissioner Cano.

Adopted by the following vote:

	AYES	NAYS	ABSTAIN	ABSENT
Wynona J. Ancrum	(X)	()	()	()
Wilson Cano	(X)	()	()	()
Jose Capitao	(X)	()	()	()
Denise George-Carroll	()	()	()	(X)
Nelson Gonzalez	(X)	()	()	()
Elizabeth J. Pollard	(X)	()	()	()
Victor Trujillo	()	()	()	(X)

This is to certify that the above resolution was adopted at annual meeting held on January 7, 2021 and contained in the minutes of the Housing Authority of the City of Elizabeth.



William D. Jones
Secretary-Treasurer

PAGE FIVE ANNUAL MEETING MINUTES JANUARY 7, 2021

Mr. Jones also thanked the outgoing Chairman Wynona Ancrum and the Vice-Chairman Victor Trujillo and the remaining Board members as well, for their knowledge, dedication and hard work the past challenging year. He also wished all the Board of Commissioners a Happy and Safe New Year.

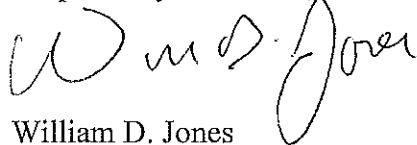
Deputy Director Catherine Hart spoke to the Commissioner Board on how the Job Plus Program is going and that a team has been ensembled for this program.

There being no further business to discuss Chairman Pollard asked for an adjournment. Moved by Commissioner Wynona Ancrum. Seconded by Commissioner Nelson Gonzalez.

Adopted by the following vote: "AYES": Ancrum, Cano, Capitaio, Gonzalez and Pollard. "NAYS": None. "Abstained": None. "Absent": Commissioners George-Carroll and Trujillo.

The meeting was adjourned at 5:00pm.

Respectfully submitted,

A handwritten signature in black ink that reads "Wm D. Jones". The signature is written in a cursive style with a large, looped initial "W".

William D. Jones
Secretary-Treasurer